



DR. VIRENDRA SWARUP PUBLIC SCHOOL, KALYANPUR

SESSION-2021-22

**REGARDING: III-X ONLINE ASSESSMENT
PERIODIC ASSESSMENT-II (TERM-I)**

DATE: 1.07.21

Dear Parents,

We wish to inform you that from 14.7.21(Wednesday) school will be conducting online assessments for PA- II via MS FORMS for Classes III-VIII and a PDF File will be sent on MS. TEAMS for classes IX & X. Kindly make note of the following instructions to be kept into consideration while writing the exam -

- The parents are expected to keep intact the User ID and password of their wards to avoid inconvenience at the last minute.
- The link for the scheduled exam will be shared 5 minutes prior the given time slot i.e. 11:15 a.m for classes III-VIII and the PDF file will be shared in classes IX & X 10 minutes prior for reading the question paper.
- The student is expected to choose a silent corner of the house with proper network connectivity.
- The exams which are not to be taken through MS. FORMS will be written in the assessment register. The student will write his/ her name, class, subject, roll no., date on the top right side of the ruled sheet of the assessment register. Margins need to be drawn on the left side of every page.
- The students are expected to strictly adhere to the time allotted. Tests submitted after the allotted time will not be accepted.
- Subject specific instructions will be shared by the teacher a day prior.
- The students are expected to keep the cameras ON throughout for the entire duration of the exam.
- No re-tests are allowed.
- Classes will be held from 7:45 am to 10:50 a.m

Wishing the students all the best !!

PRINCIPAL